

GUN BARREL CITY
Economic Development Corporation
1720 W. Main Street
Gun Barrel City, TX 775156
5:00pm
By ZOOM
Gun Barrel City, TX 75156

January 19, 2021

Minutes

1. Call to Order/Establishment of Quorum –

Present: Joe Lawrence

Ken Foster

Brandi Marett

Susan Ball

Joe Kyle

Diane Johannes

Ron Wyrick

Meeting was held via video conference. City Council Members and the City Secretary were in attendance.

2. Question: Is anyone here for the Public Hearing? No

3. Invocation and Pledge of Allegiance – (skip - video conference)

4. Open Public Hearing – (skip) Refer Item 2

5. Close Public Hearing – (skip)

6. Citizen's Comments – none

7. Adoption of Minutes from November Meeting and December Special Meetings – Moved by Diane Johannes and seconded by Ron Wyrick. Mr. Kyle asked that the word Beautification be removed from the Redevelopment/Beautification Grant title and that a vote be indicated on one item. Minutes were adopted as amended.

8. Adoption of Financials for November – Moved by Susan Ball and seconded by Ron Wyrick. Motion passed.

9. Presentation of new Budgetary reports to Board – Ms. Cooper presented the Budget vs. Actual Report to the Board that will be in their packets from now on. Well received.

10. Discuss/Take Action: Granicus and purchase of tablets - tabled from previous meeting. Joe Kyle moved to discuss. Ken Foster seconded. Discussion of budget/pricing. Granicus software and tablets would replace Board Member packets for ease of use in Council Chambers. City Secretary, Janet Dillard, explained it gives us access to posting meetings online as well as ease of use for creating Agendas and Minutes. Motion to purchase – none. Failed for lack of a motion.

11. Discussion regarding website – Ms. Cooper explained that the website needs updating and she is working on it. New photos are still in the works as we wait for the area to green up in Spring. The GIS Planning demonstration has been postponed. We will be adding it to our existing website, per the 2020-21 Budget.

12. Discuss/Take Action: Paving of entries to Gun Barrel Village Shopping Center – Susan Ball moved to discuss and Joe Kyle seconded. Ms. Cooper explained that it would benefit the entire shopping center which has two owners. City Manager gets many complaints from people thinking the city takes care of parking lots and Ms. Cooper offered to take a request to the Board. The bid is from Bar None Paving which the city recommended. We would do this as a contract with the city. Joe Kyle moved to table in order to get more bids. Ron Wyrick seconded. Passed.
13. Discuss/Take Action: increased hours for Executive Assistant. Joe Kyle moved to discuss and Susan Ball seconded. Ms. Cooper explained that she would like the position to become full time (40 hours per week) in mid-March. Joe Kyle asked if this increase is allowed for in the budget. Ms. Cooper said no but the current budget does allow for some additional hours to be added to her schedule. The budget would need to be amended for a full time Executive Assistant. Joe Kyle moved to approve hours as currently budgeted. Diane Johannes seconded. Motion passed
14. Presentations;
 - a. Governor’s Office Project – We were excited to be able to respond to a lead for Project Make My Data and have received follow up questions as well. More info to come hopefully
 - b. TEDC Legislative Agenda – There are 25 items to vote on this session as many are sunseting this year including Sales Tax and others that serve as great incentives for business to move to Texas.
 - c. Update on Browning Property – We currently have an offer of \$82,000.00 for the property, but it is only verbal and we don’t have any further information.
 - d. Update on delinquent loans – Ms. Cooper has sent pay-off letters to Tip Top (Michael Huskisson) and GBC Medical (Blair Moody). Mr. Moody had not sent a payment since July but sent one following the letter. Ms. Cooper explained that loans and grants in advance is risky. Although most of our loans are paying well, we have three that are bad out of 10. In response to a question, she stated that Slap n Good started paying back their loan and have secured a location here in Gun Barrel. Ms. Cooper requested the Board continue to support the practice of giving retroactive redevelopment/beautification grants to encourage businesses to invest in themselves.
15. Discuss/Take Action: Bylaws Revisions:

Ms. Cooper stated that the new Bylaws from the committee (18 pages) do not reflect that the Executive Director manages the Board. After a brief time, Mr. Lawrence told Ms. Cooper that her 3 minutes were up.

Following a question from the Board, Ms. Cooper stated that she had a right to continue and did so. She confirmed that the Bylaws prepared by her were correct and approved by Attorney Jeff Moore. The proposed Bylaws that Mr. Lawrence wanted voted on were not in accordance with City Resolution 2018-009 and are, therefore, not legal.

Mr. Lawrence stated that if that is the case then City Council will handle that. *

He went on to state that before he would entertain a motion he wanted to explain what was included in the Board Member packet and what would be voted on. Mr. Lawrence stated that the Bylaws submitted by Ms. Cooper are unofficial and incomplete.

The 18-page set was what would be voted on. Joe Lawrence and Joe Kyle added the following Amendments:

1. Rename to 2021 Amended Bylaws
2. Edit Section 2.1C5 items a-e to:
 - a. Boots to Business Grant
 - b. Façade Grant Program
 - c. Redevelopment Grant
 - d. RBEG Rural Business Development
 - e. Low Interest Revolving Loans
 - f. Other Programs as approved by the Board and City Council
 - g. Business Incentives

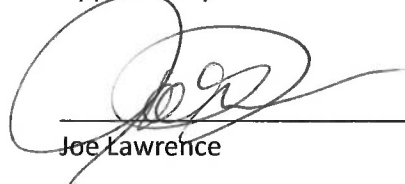
Moved by Ken Foster and seconded by Joe Kyle. Ken Foster stated that the Governance Committee referred to other EDC bylaws that are considered Model EDC Bylaws citing Seguin, Buda, Lamesa and San Marcos. Mr. Kyle stated that he spoke to the Comptroller of Public Accounts who referred him to the Secretary of State's office who told him that the 6-page set indicated a sole proprietorship and not a corporation and that using the word Manager was too ambiguous.

The 18-page set was put to a vote. All approved except Brandi Maret who voted no. Motion passed.

16. Adjourn – Moved by Joe Kyle. Adjourned at 6:41pm.

*Executive Director's Note: there were several irregularities in this meeting which are incorporated into these minutes in order to keep them correct. These have since been assessed by EDC Attorney, Jeff Moore, and will be addressed at the February meeting.

Approved by:



Joe Lawrence

Attest:



Brandi Maret